



**MEMORY CARE
HOME SOLUTIONS®**

NOTICE OF PRIVACY PRACTICES

Effective July 1, 2017

YOUR RIGHTS

- Get an electronic or paper copy of your medical record
- Ask us to correct your medical records
- Request confidential information
- Ask us to limit what we use or share
- Get a list of those with who we've shared information
- Get a copy of this privacy notice
- Choose someone to act for you
- File a complaint if you feel your rights are violated

OUR USES AND DISCLOSURES

- To treat you
- Run our organization
- Bill for services
- Help with public health and safety issues
- Do research
- Comply with the law
- Respond to organ and tissue requests
- Work with a medical examiners or funeral director
- Address workers' compensation, law enforcement, and other government requests
- Respond to lawsuits and legal action

OUR RESPONSIBILITY

- We are required by law to maintain the privacy and security of your protected health information.
- We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information.
- We must follow the duties and privacy practices described in this notice and give you a copy of it.
- We will not use or share your information other than as described here unless you tell us we can in writing. If you tell us we can, you may change your mind at any time. Let us know in writing if you change your mind.